Selkirk Elementary School Council

Regular Council Meeting

Monday, November 14th, 2022

Or via Zoom

Join Zoom Meeting

[**https://yukonedu.zoom.us/j/63532052938**](https://yukonedu.zoom.us/j/63532052938)

**Call to order: 6:37 called to order**

**Introductions:**

**In attendance:**

Tim Kucharuk (Council), Tina Busetto (Council), Leslie Dorian (vice-principal), Janna Swales (Council), Nicholas Vienneau (principal), Melanie Davignon (Council Chair), John Coyne (Council), Meagan Lang (parent), Colleen Madore (parent), Marilyn Marquis-Forster (Superintendent)

**Regrets:**

**Approval of Agenda-** John moved the agenda be approved. Tim to second. All in favour.

**Approval of October 17th, 2022 meeting minutes-** Janna moved the minutes be approved with spelling corrected. Tim to second. All in favour.

**Treasurer’s Report-** See John’s report. Family night funding sources still to be determined. YFFLA emailed Melanie to notify that application was slightly outside YFFLA funding criteria so it was going to be reviewed closer.

It was discussed that a review of Council budget and knowledge transfer would be important.

**Principal’s Report-**

November 2022

1. Report Cards go Home Dec 16 th .

2. Grant is working on the smaller Christmas concerts.

3. Food For Learning – School got 1700 for the fruit bowl.

4. Talked with Trevor Justason about school issues. We are working on a plan, it all comes down to

money.

5. Construction and the Library – Suggested dates but have not heard anything back.

6. YFNED has started a hand games team.

7. Fish camp at school went very well.

8. Teacher Evaluations have started.

9. FSA’s have been handed back to the Department

10. We have 3 EA positions to fill plus the grade 1 French Immersion still.

11. We lost 1 EA to Elijah Smith, we have applied for 6 more EA’s but have not heard anything back

from the Department, this application was submitted several weeks ago

12. Health Survey – Oct 24 grades 6/7 was completed

13. Blue Slips tracking – 31 slips, 11 students only one slip, 5 students two or more slips.

**Old Business (Updates):**

**Parking lot/Selkirk St Safety update-**

**There is a delay with the programming of the lights because the staff and specific parts for the lights come from outside the Territory.**

**Some of the fencing has been removed from the school grounds. The traffic barriers won’t be put in so they have put 4 pylons at each end and a sawhorse barrier so that people cannot drive through school grounds.**

**Letter back from the Minister re: 0.5 Intensive French position.**

**The letter received from the Minister had not identified any actions yet from the Department of Education.**

**Discussion re: history around why Robert Service School received 0.5 FTE for intensive French. It was noted that Pascal St Laurent (Director of French Language) is aware of this and we would like to invite him to the next school council meeting. It was mentioned that it would be important to include rationale for this 0.5 intensive French position with 2023/24 staffing submission in January by administration. Request would need to include measurement and rationale and part of a larger staffing strategy.**

**There is money and resources (teaching resources) for French language programs that comes from various sources (including Federal government). This $ may be used to support schools with the exclusion of staffing. Selkirk has 3 French Programs at Selkirk so would be eligible for this $.**

**Bussing – 13 delay alerts, 3 not running alerts since the last meeting just for Selkirk. Melanie to send out instructions to group for others to get email alerts.**

**Funding/fundraising ideas. Michelle Bolleen had created a list in 2017. See below.**

**-** [Fundraising Central - Complete List (canadianfundraising.com)](https://canadianfundraising.com/list.php)

**-** [**www.dfscanada.com/book-a-fundraiser/**](http://www.dfscanada.com/book-a-fundraiser/)

**-** www.just fundraising.ca

Other grant ideas discussed e.g. Farm to cafeteria Canada. It was suggested that if there was $ available, it would be nice to find things to beautify the school e.g. Edible gardens.

Everyone please send in ideas to Melanie that you feel might work.

**New Business:**

**EA allocation at our school, working with Student support services and shared supports. 6 EAs positions submitted October 18th to Education Management Team ???(EMT).**

**There was a lengthy discussion re: staffing at Selkirk. Recently there has been many days the school has been short staffed. Admin and school counsellor have been teaching and supporting students vs. their regular job duties. Staff noting increasing red zones at schools and 4 work place related accidents. Workplace risk assessment reported.**

**Melanie has spoken to 4 parents recently regarding these incidents and attended a meeting about a student. Many feel students are not getting support and Admin not able to do their jobs. It was noted the importance of prioritizing increased training for staff to do their jobs. Resources available to support training but there are many complexities to this e.g. subs need to be available so staff can attend training etc. Marilyn noted EAs have mandatory training.**

**It was mentioned by admin that some students have safety plans and when they are followed there is less workplace risk management.**

**Melanie met with Karen Campbell, Director of Students Supports Services, and Marilyn. Student support services manages EA allocations. A question was raised if it could work to contract some of support services staff if positions not being filled. Suggestion to have Karen Campbell attend School Council meeting.**

**There was a discussion around clarifying the role of school councils on this topic. John flagged this could be explored more from Risk management perspective. (See email below on reporting incidents).**

**John moved that the administration and superintendent request a risk assessment from Department of Education Occupational Health & Safety & Safety and Wellbeing branch of PSC to ensure that SES is ensuring a safe workplace such that staff are aware of fundamental employee rights per YWCHSB. Are staffing shortages creating unsafe conditions for staff/students? Tim to second to purpose of discussion.**

**Discussion on motion specifically how this could impact teachers on call, it was suggested to start with an OHS inquiry with Department of Education. Motion tabled for future discussion. John to prepare a letter re: Occupation Health & Safety Inquiry for Selkirk Elementary School.**

**It was noted by Administration that actions that make staff happy and appreciated e.g. food are really helpful. Tim moved to spend up $250 to purchase treats this Thursday to thank staff from school council for all their amazing incredible work. Janna to second. All in favour.**

**AYSCBC Fall Conference – Janna attended.**

**Vision for the school – School Growth Plan. Leslie reviewed that Selkirk is a developmentally responsive school which is based on the Neurosequential model. We learn how to regulate, relate, reason.**

**Second step program. Council should be reviewing School Growth Plan.**

**Policy reviews – media responses, etc. Policies for council to consider: Conflict resolution policy, attendance policy.**

**School Board – ASCY is leading a conversation in January exploring ways to do things so system could work better.**

**High school French immersion. Nothing is clear on where the program might be going**

**Director liability insurance. Dept of Ed is actively in discussions with legal counsel, council should seek advice. Tim mentioned reviewing policy and council’s role.**

**Reporting incidents to Council. See John’s email below and this topic was discussed earlier in the meeting.**

Evening Team,

Given recent news regarding the recently filed Lawsuit and many of us being new on Council.  Looking for thoughts on us asking Nicolas and/or the Superintendent to review the policies and procedures in place at Selkirk and consider a recurring reporting system for incidents to Council.

From a risk management perspective, by reviewing the policies and procedures, validating reporting mechanisms to Council, and ensuring understanding by the elected Council, we can demonstrate due diligence in the shared responsibilities.  Although we are fortunate to have clear hands off policies at Selkirk, I wouldn’t be comfortable myself defending my knowledge/awareness in the event a complaint or concern was ever brought forward about what we knew, how we responded, what direction we suggested.  I would appreciate the opportunity to review these more closely.

I know we had some brief conversations recently about this topic and I understand that Mel is looped in more closely on incident particulars, I feel we have a duty to increase our conscious awareness about this sensitive topic for many reasons.  Ignorance or “I didn’t know” certainly wouldn’t pass a litmus test of culpability.

I spoke to Nicolas briefly today and let him know I would be flagging this as a discussion topic to ensure we were all comfortable with current policies and procedures.  I am sure many parents/caregivers would appreciate reassurance from the elected Council that policies/procedures have been reviewed and occurrences are being reported on to Council in addition to Dept of Education.

**SIN paperwork – Mel handed it out. It was mentioned that it’s important the council honorarium discussion be approached differently because many council members were not aware of any of this previously. This might be better approached through ASCY vs individual councils.**

**Information Items:**

**Next regular meeting:**

Monday, December 12th, 6:30pm in person and via Zoom